

**WNYRIC Advisory Council Meeting  
May 30, 2008 10:45 a.m.-noon  
Erie 1 Education Campus**

**Attendees:**

Carol Troskosky (WNYRIC)	Rosanne Huffcut (WNYRIC)
Clark Godshall (ON BOCES)	Darleen Michalak (E1 BOCES)
John Milleville (WNYRIC)	Dick Lydo (WNYRIC)
Bob Spino (E2CC BOCES)	Robert Olczak (CA BOCES)
Heidi Chaves (Lancaster)	Sue Kovic (Akron)
Mary Ann Buch (Niagara Wheatfield)	Mike Graf (CA BOCES)
Mike Watson (Allegany Limestone)	Karen Karmazin (Grand Island)
Deb Wallace (Prattsburgh)	Joe Rumsey (Prattsburgh)
Valerie Winegarden (WNYRIC)	Jean Rexford (WNYRIC)
Chris Smith (Bath)	Joe Tette (Wilson)
Jennifer Lilly (WNYRIC)	John Brown (Cassadaga Valley)
Jane Fosberg (Falconer)	Maureen Taylor (WNYRIC)
Maureen Donahue (Friendship)	Garry Stone (Holland)
Vincent Vecchiarella (N. Tonawanda)	Mark Carls (CA BOCES)
Joe DiCerbo (Catt-Little Valley)	

Advisory Council meeting was called to order at 10:50 a.m. by Jane Fosberg.

**1. Review/Approve Meeting Minutes from March 14, 2008-**

Garry Stone made the motion to accept the minutes of the March 2008 meeting, John Brown seconded the motion. The minutes were approved unanimously.

**2. Review of progress on the 2007-08 793 Plan-**

Rosanne shared updates of the 793 Plan progress as of June 30, 2008:

**Item 4.04** - The new data warehouse trend reports will be released next week. A sample of the report was included in the spring edition of the Homepage. The report indicates progress student by student by achievement level and also by performance indicator from one year to the next. Rosanne also reminded everyone that all Data Warehouse information is still under embargo and is not public knowledge and should not be shared with anyone. She will send a reminder to Data Warehouse listserv users.

**Item 7.02** - The WNYRIC was asked to research the possibility of supporting a transportation system. About 200 surveys were sent to district tech coordinators, business officials and transportation managers. We received 37 responses, of the 37 only 12 districts didn't have a system and would consider WNYRIC support. After sending more information on the RFP process, only one district was interested in pursuing. There is not enough interest at this time to move forward.

Orleans Niagara BOCES Business Officials have requested WNYRIC to research a Census system to track enrollments and school boundaries. Rosanne advised the surveys will be sent out shortly.

Rosanne stated the RFP for Facilities Management and Work Order System is in development and should be ready for release in June. System will include preventative maintenance, schedules, work orders, supplies, etc.

John Milleville shared the following updates:

**Item 8.08** -Virtual/customized Portal Websites are in place for BOCES of New York. An award received at the WNYRIC for the Web Portal development. Portal applications continue to be provided/supported on E1B Web site and additional sites/applications will be added.

**Item 9.02** -Analysis study has been completed on offering a Storage Area Network Systems (SANS) service that would include virtual storage and virtual servers. Service will be available to districts starting this year.

**Item 10.03** - IP Video Surveillance study has evolved over the past year and the analysis of vendors has been completed. There are currently 2 vendors working with one of our districts on piloting the new service. Dick Lydo advised IP Video Surveillance service has been finalized and we are currently working on the final proposals. The 2 vendors are Digital Surveillance Service and Integrated Cabling & Communication System. Service should be finalized by July 1 and Dick said he will send service description outlines to District Technology Coordinators, Superintendents and Business Officials at that time. (Service description attached).

**Item 10.04** - VoIP Service-John stated that a vendor solution is in place and we are ready to start working with districts and other BOCES that are interested in partnering in development of this service.

3. **Review of Standards Minutes and Recommendations**-John Milleville reviewed the following highlights/motions from the Standards Committee meeting held on April 29:

- Standards Committee is looking to fill 2 vacancies that were vacated by David Brown (Erie 2) and Dick Yochem (GST)
- The committee discussed how districts could use Google docs in a safe environment and also discussed issues of Google apps being blocked in certain districts. John said that the WAN and content filtering staff can assist districts with some of the issues. Model Schools staff can assist with setting up Google Docs in a more secure environment as well
- There was discussion of Network Security becoming a service that could be supported by BOCES. Surveys will be sent out to District Tech Coordinators to find out what issues are happening in districts
- Updated Vista compliancy list will be sent out in July
- The WNYRIC is supporting pilots for Open Office and are looking for other districts to assist in development. Mary Ann Buch suggested that a blog/wiki be created for Open Office communication
- WNYRIC staff is currently testing and evaluating NComputing and virtual desktop technology that allows several users to be login into one

workstation. Will discuss further at the Standards Committee meeting on August 6.

John reviewed 2 recommendations motioned by the Standards Committee for the Advisory Council to approve:

1. Add Seneca Data (Nexlink) laptops to Standards List
2. Minor modifications to NIC card list and dropping older operating systems from the Standards List

Motion to accept recommendations for changes to the Standards List was made by Clark Godshall and seconded by Garry Stone. Motion carried unanimously.

John Milleville asked Advisory Council to assist in getting contact information from all District Tech Coordinators across the region in case of any network/fiber repair/outage issues that may occur on evenings, weekends or holidays. This would eliminate any unnecessary down time.

4. **Common Set of Learning Objectives**-Rosanne presented follow up information in regards to the CSLO/Model Schools workshop evaluation process.

- o Each workshop is evaluated with an online evaluation form which has been modified to include school districts name. Planners will share the evaluation information and also use the information for planning future workshops. Rosanne presented a sample of the evaluation form and survey results and trends (see attachment).
- o Content of future workshops are based on prior years experience and on district interest. Workshops can be tailored to meet a district's needs. Anyone who needs any further information should contact Michelle Okal in Model Schools.

5. **Changes in Membership**-Carol T. advised that Lou McIntosh (Catt-Little Valley) and Ray Fashano (Jamestown) will no longer be members of the Advisory Council and wanted to thank both of them for their service. Carol also thanked Deb Wallace and Joe Rumsey for attending today's meeting.

6. **Leadership for Next Year**-Motion to nominate Rich Nichols as Chairperson was made by Clark Godshall and seconded by Gary Stone. The motion carried unanimously. John Brown made a motion to nominate Jane Fosberg as Vice-Chairperson and the motion was seconded by Gary Stone. The motion carried unanimously.

Motion to adjourn was made by Garry Stone and seconded by John Brown, motion carried unanimously.

Meeting adjourned at 11:45 a.m.

Respectfully submitted:  
Valerie Winegarden  
Account Clerk Typist